WTCA – Representing the Structural Building Components Industry, and your local WTCA Chapter, suggest you sit down with a cup of coffee and TAKE FIVE MINUTES TO GO OVER EACH NEW PROJECT. Listed below are some important details to look for. By checking these you can save time and money, as well as avoiding delays.

CHECK OVER THE PLANS. Look for dimensions that don’t add up. Are any dimensions missing? Now is the time to find out if your foundation doesn’t match the floor plan. Make sure you have all the information your truss manufacturer needs.

Send your final plans to the truss manufacturer. Final plans are needed for both layout and truss engineering. Sometimes there are last minute changes. If changes do take place, let your truss manufacturer know right away. Be sure to keep in mind that the only information they get comes from you. Planning up front will prevent major problems at the jobsite.

Check local, county and state requirements. BE SURE TO LET YOUR TRUSS MANUFACTURER KNOW IF A SEALED TRUSS DESIGN DRAWING IS REQUIRED. Obtaining a seal later adds extra expense and unnecessary delays to the project.

The more time you give your truss manufacturer, the easier it is to meet your delivery schedule. Plenty of TIME IS NEEDED TO REVIEW YOUR PLAN, submit a layout, check your changes and schedule manufacturing and delivery times.
Once your plans are approved, **YOU WILL BE PLACED IN THE MANUFACTURING SCHEDULE.** Any changes after that are a bit like stepping out of line. Getting back in, or being rescheduled, can be difficult. The complexity of your changes will determine your new delivery date.

Your truss manufacturer needs the **EXACT LOCATION OF THE JOBSITE.** This includes the lot site! If it isn’t marked, please mark it somehow so the driver knows exactly where to deliver the trusses.

Plan ahead! A semi trailer truck delivers your trusses. On delivery day, **MAKE SURE YOU HAVE PLENTY OF ROOM** for the truck to get in and room set aside for the trusses.

Always store trusses on a **DRY, FLAT SURFACE.** And remember, at night, trusses may become a playground for children. If trusses are not lying flat, be sure they are properly braced and secured before leaving. You don’t want to be responsible for an injury.
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